

Mercersburg Borough Council

Borough Hall, Mercersburg, PA

April 11, 2011

7:00 p.m.

Minutes

Attending: President Elizabeth McClintick, Josh Meyers, Betty Stenger, Tom Suddeth, Jack Bickley, Chris Frisby, Dusty Stoner, Mayor Zeger, Chief Zechman, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, Solicitor Sam Wisner, Mark Pickering Engineer, Brent Ramsey Engineer

Absent: None

Guests: William Landis, Bill Gaunt, John Freeland, Lewis Mckee, Connie Philips, Danyelle Howe, and Judy Bonciu

Press: Regina Hall, Mercersburg Journal, Jennifer Fitch – Herald Mail

President McClintick called the meeting to order at 7:00 p.m.

President McClintick asked the Mayor to lead the Pledge of Allegiance.

President McClintick welcomed the guests who were in the audience asked for any Public Comment.

Lewis Mckee from APX Enclosures, Inc spoke about led lighted street signs for the Borough. Lewis Mckee provided the Borough Council Members with a packet of information including pricing information for the signs. He indicated that he would be able to negotiate with the Borough on the listed sign prices. Lewis stated that the Borough could order as few as one sign or as many as they would like. A question was asked if the signs were PennDOT Approved and if they met all of the new sign requirements. Lewis Mckee stated they did meet the new requirements. President McClintick asked that this be placed on the Streets Committee for discussion at the next meeting.

President McClintick thanked Lewis for coming and presenting them with this information.

Mark Pickering and Brent Ramsey attended the meeting from Gannett Fleming. Mark Pickering introduced himself and Brent Ramsey and stated that Garry Brennan is no longer with the company. Mark stated that Brent would continue to work out of the Chambersburg Office, he works out of the Camp Hill Office, and they communicate on a daily basis on the outstanding items. Mark Pickering reviewed that he met with some of the Borough Employees and Authority Members to discuss status of projects within the Borough. He reviewed the items written in his report. The first was on the Act 537 Plan and he stated that they would continue to work with the Borough and Townships. He spoke about the Findlay Park and having the Pumping Station Plans. Sam Wisner indicated that Findlay Park discussions would take place in Executive Session and that an update would be provided in Public Session. Mark reviewed the Street Opening Permits that one is open for Columbia Gas. Tammy Oberholzer stated that it is not completed and that they are still working on it. Mark reviewed that the Ground Breaking for the Food Lion Project would be occurring on the 13th and that Brent would attend. Mark stated that he understands an RFP has been drafted seeking Bids for Engineering Services he asked Council if they would consider sending the information to Gannett Fleming. President McClintick asked if he would see anything changing if the Borough chooses to continue to work with them. Mark stated that he would hope to improve Gannett Fleming services and relationships. Brent Ramsey stated that he had been working with Garry for a number of years and he is very familiar with Mercersburg and the projects going on with in it. President McClintick thanked him for the information.

President McClintick asked for any questions or concerns regarding about the minutes.

MOTION: to approve the Meeting Minutes from March 14, 2011 and March 28, 2011 was made by Josh Meyers, and second by Betty Stenger, all ayes, motion carried.

MOTION: to approve the Treasurer's Report for month ending March 31, 2011 was made by Jack Bickley, second by Josh Meyers, all ayes, motion carried.

MOTION: to approve the Bills Payable for March 31, 2011 was made by Dusty Stoner, second by Josh Meyers, Tom Suddeth opposed, remaining ayes, motion carried.

President McClintick asked that the Mayor present his report.

Mayor stated that he missed the last two meetings but asked the Residents to spruce up their properties. He stated that it is spring and the town is a very beautiful place and everyone should spruce up for spring. Mayor stated that he suspected that the street sweepers would be out in the upcoming weeks.

Chief Zechman presented the Police Report. The Police Department had the following activity for the month of March 2011; 120 Complaints, zero Ordinance Violations, 15 Incidents, four Criminal Arrest, five Accident Investigations, ninety Citations, and sixty-two Parking Tickets. Chief stated that Officer Sofie has codified the Ordinances on his own time. This information was distributed with the Chief's report. Chief stated that they would be participating with the National Drug Take Back Initiative scheduled to be held on April 30, 2011.

President McClintick asked that Chief forward Council's thanks for completing the work on the Ordinance.

Sam Wisser stated he had met with Tim Witter about the Parcels of Land and that Council should have that information at the next meeting.

President McClintick asked Tammy Oberholzer to present the Manager Report.

Tammy Oberholzer stated that she is awaiting the Lab information regarding the Leech House Samples. Tammy stated that there is nothing of value in the Mayo Building. Tammy stated that an updated Fee Schedule is listed under new business for approval. Tammy stated that she had not had the opportunity to speak with Calvin about the lights on the square but would provide updated information as she has it. Tammy stated that she asked Army to make the phone account changes. The phone company was able to discount the prices greater and will save the Borough even more money approximately \$80-\$100 per month. Tammy stated that when an employee turned in his uniforms some was damaged. The Employee cut the pants rather than having them hemmed. Tammy asked that the cost for these be taken out of the Uniform Allowance for the Employee. Tammy stated that Jonathan Pipers has dropped of the information and included a letter of reference.

A question was asked about the items in the Mayo Building and that some items have value. Tom expressed interest in viewing the items. Council discussed and stated that the non-trash items could be donated to a yard sale and any proceeds would benefit the APEA. Tom asked that he view the building and the items before any additional are given away. Tammy stated that he could contact the office and schedule a time to go into the building.

Tammy stated that the Public Works Department has been called out recently for many projects. Mayor stated that he would like to commend the Public Works Department for all of the recent effort. He stated that they never complain and that they go out and they do a good job.

President McClintick asked Dawn to present the Secretary Report.

Dawn stated that the Borough Office had communicated with 2 residents regarding Ordinance Violations. The Residents resolved the challenges within a short time and Dawn would continue to update Council as complaint come. Dawn stated that everyone received Harriet Lane Award Information in the packets and this is an item listed under new business. Dawn thanked Tammy for arranging the AFLAC Meeting and stated that many of the employees are taking advantage of the additional insurance. She stated that she enjoyed the Streets Training and received very good information for future projects. Dawn stated that she received a recommendation about having a Meet the Candidate Night.

Council stated that usually the Journal does and article about the Candidates and stated that the Resident who was interested in hosting the event could contact the candidates and ask if they would be interested. They stated that this would not be something for the Borough Office to organize.

Dawn stated that there were three Land Use Permits issued in March.

President McClintick stated that the Public Works Department Report was included in the packet for everyone's review.

President McClintick stated that before they go into the Committee Reports that she wanted to address the concerns that the audience had pertaining to Findlay Park.

A question from the Audience asked why the Public Works Department was going to the Findlay Park Station.

Sam Wisser stated that the Developer has the Permit for the Pumping Station and they have not maintained the Pumping Station and did not pay for the electric bill. Sam stated that the pumping station is not on Borough Property and that the Developer has not dedicated anything to the Borough or the Authorities. Sam stated that the numerous contacts that we have tried have been

unfruitful and asked the Residents to assist any way they can via letters or phone calls to encourage that the matter be resolved. Sam Wisser stated that the Borough has been very proactive with the situation and they are trying all avenues to resolve the issue.

Additional concerns from the residents were discussed and Sam Wisser answered questions as they were asked.

President McClintick stated that the Borough would continue to update the Residents within Findlay Park with the progress.

President McClintick asked for the Committee reports.

MOTION: To authorize a Request for Proposals for Engineering Services was made by Josh Meyers, second by Betty Stenger, all ayes, motion carried.

MOTION: to authorize the Borough Manager to schedule and complete the associated tasks involved with the RFP was made by Josh Meyers, second by Dusty Stoner, all ayes, motion carried.

MOTION: To adopt Resolution 11-11: Borough of Mercersburg Fee Schedule was made by Josh Meyers, second by Dusty Stoner, all ayes, motion carried.

President McClintick asked to Open Nominations for the Harriet Lane Award. The following individuals were nominated.

1. Elizabeth George
2. Henry Steiger
3. The Woman's Club

A vote was taken for Dr. Elizabeth George, Jack Bickley – No, Tom Suddeth-No, Josh Meyers-Yes, Elizabeth McClintick- Yes, Betty Stenger-No, Chris Frisby- Yes, and Dusty Stoner-Yes.

The Harriet Lane Award was awarded to Dr. Elizabeth George

Amendment of Articles of Incorporation was presented. Tammy spoke about the request to approve the amendment, Tammy asked Council to approve this request by resolution. Josh Meyers read the document.

MOTION: to create and adopt a resolution to support the proposed Amendment of Articles of Incorporation for Sales Tax Exemption for M.M.P. & W was made by Josh Meyers, second by Chris Frisby, Tom Suddeth and Dusty Stoner abstained, remaining ayes, motion carried.

MOTION: to enter into executive session at 8:42 p.m. to discuss Legal and Personnel Matters was made by Josh Meyers, and second by Betty Stenger, all ayes, motion carried.

Regular session resumed at 9:32 p.m.

President McClintick reviewed the Correspondence information, the upcoming meetings scheduled.

MOTION: to adjourn the meeting at 9:40 p.m. was made by Josh Meyers, second by Betty Stenger, all ayes, motion carried

These minutes transcribed by Borough Secretary Dawn L. Scheller from her notes and a recorded tape of the meeting.

Respectfully submitted by Borough Secretary, Dawn L. Scheller